

The Operations and Maintenance Review is a great way for a district or college to size up how they have deployed the resources allotted to facilities operations. The review is made up these report sections:

**Section 1 Customer Review
Section 2 Benchmarking
Section 3 Custodial Operations Review
Section 4 Maintenance Operations Review
Section 5 Grounds Operations Review
Section 6 Observations with Initial Recommendations**

Typically the report is a great first step to refine your facility services.

Some of the results of the O&M review:

- High overtime expense identified with organizational and scheduling changes to reduce overtime.**
- Moving of resources between the functions, (i.e. grounds people to help in maintenance etc.), to better use existing resources.**
- Staffing levels identified for new buildings.**
- An analysis of outside custodial contacts with a management strategy to improve value for the schools.**
- A review of maintenance purchased services in light of the level of maintenance staffing.**
- Forum for redesigning the organization flow of how facility services are delivered.**
- Use of best practices to deal with the difficult process of budget cutting.**
- Education for board members and administration on the scope of work and resources needed to deliver facility services.**

We have worked with over 60 districts and colleges and have a reputation as a positive force to help your people improve the facility program.